

MINISTERIAL EDUCATION FUND
APPLICATION FOR SEMINARY AID
INDIANA CONFERENCE
THE UNITED METHODIST CHURCH

For the Academic Year beginning: September _____

Name of Student _____ Elder Track _____ Deacon Track _____

Name of Seminary _____

Address _____

City, State, Zip _____

Ministerial Education Fund grants are intended to:

- a. Make possible the necessary education for ministry and minimize the debt
- b. Reduce the need for excessive outside employment while in seminary thus providing the student with more time for adequate study.

INSTRUCTIONS TO APPLICANT:

PLEASE READ THE APPLICATION FORM IN FULL BEFORE FILLING IT OUT. TO BE ELIGIBLE A STUDENT MUST BE A CERTIFIED CANDIDATE PRIOR TO RECEIVING A GRANT. GRANTS ARE PAYABLE TO THE SEMINARY.

1. Application for a grant must be made for each new year.
2. Complete your portion of the application in detail. There is a reason for each question and each space for an answer in this application. Be accurate as much as possible concerning income, scholarships, expenses and need. Failure to do so will delay action on your application.
3. Have your District Superintendent fill in Section C at the top of Page 4 and sign.
4. After you have obtained the necessary information and have filled out your part of the application as accurately and as completely as possible, mail or take the entire application to the Student Aid Office of the seminary in which you are enrolled or pre-enrolled. Request the Student Financial Aid Official to study your application, helping you to be accurate concerning school expenses, scholarship aid, rebates, etc.
5. Request that the Student Financial Aid Official complete her/his section of the application.

THIS APPLICATION, WHEN COMPLETED, SHOULD BE MAILED BY THE SEMINARY'S STUDENT FINANCIAL AID OFFICIAL TO:

Rev. Sandy Harlan
Director of Clergy Services
Indiana Conference of the United Methodist Church
301 Pennsylvania Parkway, Suite 300
Indianapolis, IN 46208
317-564-3252
sandy.harlan@Inumc.org

**THE MINISTERIAL EDUCATION FUND
APPLICATION FOR SEMINARY AID
THE INDIANA CONFERENCE OF THE UNITED METHODIST CHURCH**

(Applicant: Please keep a copy of this application for your files.)

The Seminarian Aid Fund makes grants available to students pursuing a basic seminary degree (Master of Divinity or equivalent degree) from an accredited seminary that is approved by the University Senate of the United Methodist Church.

An applicant must have a Bachelor's degree from a regionally accredited undergraduate college or university that is recognized by the University Senate.

An applicant must be a duly certified candidate under the supervision of their District Committee on Ordained Ministry and be enrolled in an approved seminary

Application for aid must be received prior to March 1 for the academic year beginning with the fall term.

The annual grant for full-time students (as determined by the seminary) is \$5,000. It must be applied for each year. Maximum grant for a full-time student shall not exceed \$20,000 over a four year period.

The annual grant for part-time students (as determined by the seminary) shall be \$500 per credit hour up to \$2,500 per year. Maximum grant for part-time students shall not exceed \$15,000 over a six year period.

Students receiving a grant from the Indiana Conference shall make every effort to meet with the Indiana Conference Board of Ordained Ministry representatives when they make their annual visit to the student's seminary. This is expected of all of our students and is required for continued eligibility for continued Seminary Aid.

Each student who receives Seminary Aid shall, upon graduation from seminary, complete at least one year of full-time service in the church for each year of aid received by that student.

The student completes the personal information section of the application. They then send it to their District Superintendent for signature. The entire application is then sent to the Financial Aid Office at the seminary for completion. When completed, the seminary returns the form to:

Associate Director of Clergy Services
Indiana Conference of the United Methodist Church
301 Pennsylvania Parkway, Suite 300
Indianapolis, IN 46280

Signature _____

Date _____

C. MINISTERIAL RELATION INFORMATION (To be completed by the District Superintendent)

1. Candidate for Ordained Deacon _____ Elder _____
 - a. Date candidate was certified by the District Committee _____
 - b. District _____
 - c. Candidate's District Superintendent (please print name) _____
 - d. Candidate's relationship to the conference?
 Certified candidate _____ Licensed Local Pastor _____
 Other denomination _____ Other (specify) _____
 - e. Name and address of home church _____
 - f. Charge (if appointed) _____
 - g. Vocational plans Pastoral ministry _____ Teaching _____ Administration _____
 Christian education _____ Presently uncertain _____ Other _____
- Signature of District Superintendent _____

D. FINANCIAL INFORMATION

1. Prior grants from Indiana Seminarian Aid fund

From other Conference(s) _____	Number of Years aid _____	Amount \$ _____
TOTAL		\$ _____
2. Present indebtedness:
 - a. College loans \$ _____
 - b. United Methodist Student Loans..... \$ _____
 - c. Bank Loans..... \$ _____
 - d. Other loan funds \$ _____
 - e. Auto Loans \$ _____
 - f. Credit card or installment payments (annual total) \$ _____

Lender	Purpose	Debt	% Interest	Mo. Payment	Date of Payoff

h. Other financial obligations (attach sheet if necessary).....\$ _____

TOTAL indebtedness..... \$ _____

3. ESTIMATED EXPENSES for the 12-month period beginning _____
(Include the entire living expense of your family if you have one.)

- a. Tuition and fees\$ _____
- b. Books\$ _____
- c. Rent/Mortgage, utilities\$ _____
- d. Household supplies\$ _____
- e. Food\$ _____
- f. Child care, if applicable\$ _____
- g. Clothing (include cleaning and laundry).....\$ _____
- h. Medical Expenses (include insurance).....\$ _____
- i. Auto and travel (insurance, loan, maintenance, taxes, etc.).....\$ _____
- j. Other insurance (life, disability, pension etc.)\$ _____
- k. Charitable and church contributions\$ _____
- l. Payments on indebtedness (other than auto).....\$ _____
- m. School expenses for children\$ _____
- n. Gifts\$ _____
- o. Other expenses (list)\$ _____
- _____\$ _____
- _____\$ _____

4. TOTAL ESTIMATED EXPENSES..... \$ _____

5. ANTICIPATED RESOURCES for the same 12-month period indicated above

6. Savings (Deduct \$10,000 from savings, then divide the balance by the number of years remaining in seminary)\$ _____

7. If you SERVE A CHURCH — complete this section:

- a. Total compensation (salary/supplement)\$ _____
- b. If church pays utilities, add the amount\$ _____
- c. If a campus room is necessary, deduct the cost..... \$(_____)

d. Deduct taxes (fed, state, local) to be paid \$(_____)
NET SALARY..... \$ _____

8. If you have OTHER EMPLOYMENT, complete this section:

a. Salary \$ _____

b. Deduct taxes to be withheld..... \$ _____

NET SALARY..... \$ _____

9. If your SPOUSE IS EMPLOYED, complete this section:

a. Salary \$ _____

b. Deduct taxes to be withheld..... \$ (_____)

c. Deduct spouse exemption \$ (_____)

NET SALARY..... \$ _____

10. GIFTS, GRANTS, OR SCHOLARSHIPS:

a. Seminary grants and scholarships..... \$ _____

b. Amounts from parents..... \$ _____

c. Amount from local church..... \$ _____

d. Amount from organizations, foundations, etc..... \$ _____

e. Other (specify) _____..... \$ _____

TOTAL GIFTS, GRANTS, OR SCHOLARSHIPS \$ _____

11. SPECIAL INCOME:

a. GI benefits..... \$ _____

b. Federal/state grants or loans..... \$ _____

c. Income from investments..... \$ _____

d. Other income (specify) _____..... \$ _____

TOTAL SPECIAL INCOME \$ _____

12. TOTAL ANTICIPATED RESOURCES

a. Add totals from 16, 17, 18, 19, 20, & 21 above..... \$ _____

13. Total Estimated Expense (from 15 above) \$ _____

14. AMOUNT OF SEMINARIAN GRANT NOW REQUESTED..... \$ _____

E. SERVICE AGREEMENT

If my request for a grant of \$ _____ from the Seminarian Aid fund of the Indiana Conference of the United Methodist Church is granted, I agree to give one year of full-time service according to the stipulations of the Seminarian Aid Fund policy in effect at the time I applied (as stated in the agreement [pp. 7 and 8] included with this application.

Date _____ Signature of Applicant _____

NOTE: The applicant shall retain a copy of the agreement of his/her records (pp. 2-3).

F. AUTHORIZATION

I hereby authorize the _____
Name of Seminary

to release the information in sections G and H to the SEMINARIAN AID COMMITTEE of the Indiana Conference Board of Ordained Ministry.

Date _____ Signature of Applicant _____

For the academic year beginning September _____.

G. SEMINARY RECOMMENDATION

(Sections G and H are to be completed by the seminary and returned to the Annual Conference SEMINARIAN AID FUND of the Indiana Conference at the address listed below.)

- 1. Name of School _____
- 2. Name of Student _____
- 3. Student's classification as of (date) _____
Junior ____ Middle ____ Senior ____ Other ____
- 4. Do you expect this student to be full-time status? Yes ____ No ____
- 5. How many credit hours are required for full-time status? _____
- 6. This student's cumulative grade point average at the end of the last term was _____ on a _____ Scale. On probation? Yes ____ No ____
- 7. Remarks

Date _____ Signature of Dean or Registrar _____

H. RECOMMENDATION OF STUDENT AID OFFICIAL

1. Do you consider this student to be a good financial risk?
Yes ____ No ____ We don't know at this point. ____

Explain _____

2. Has this student met his/her college/seminary obligations satisfactorily? Yes ____ No ____
3. What are the maximum personal resources of the student? \$ _____
4. What do you consider, after conferring with the student, that the minimum financial needs are for the year indicated? \$ _____
5. What financial assistance will the seminary provide to the student?
(Please note item 21a above) \$ _____

DATE _____

Signature _____

Title _____

Address _____

**WHEN COMPLETED BY THE STUDENT AID OFFICIAL, PLEASE SEND THIS APPLICATION TO:
Rev. Sandy Harlan
Associate Director of Clergy Services
301 Pennsylvania Parkway, Suite 300
Indianapolis, IN 46280**