



STEPS INTO MINISTRY CHECKLIST

INITIAL PROCESS

- _____ High School Graduate or equivalent
- _____ Professing member of a UMC or baptized participant of UM campus ministry or other UM ministry setting for 1 year
- _____ Apply in writing to District Superintendent (DS)
 - _____ Interview with District Committee (dCOM)
 - _____ Written Statement of Call
 - _____ Written response to questions ¶1310
- _____ Criminal Background & Credit Check
- _____ DS Assigns mentor
- _____ Online enrollment with Nashville
 - _____ DS invites candidate to apply online
 - _____ Candidate completes application online
 - _____ Payment of \$75
 - _____ Candidate completes IRAI online
 - _____ Candidate submits references online
 - _____ SP/PPRC recommendation
 - _____ Charge Conference recommendation
 - _____ Psychological testing
 - _____ Candidate takes psychological tests (1 online)

NEXT STEPS

- _____ Psychological Evaluation (\$230)
- _____ Notarized Disclosure (Form 114)
- _____ Complete candidacy studies with mentor
- _____ Begin or continue schooling

CERTIFICATION PROCESS (At least 4 months)

- _____ Examination and approval by dCOM
 - _____ Written responses to questions to (¶1311.2.a)
 - _____ Provide other information upon request
 - _____ Agree to ideals of Christian life ¶¶101-104, 160-166
 - _____ Mentor's Annual Report
 - _____ Medical Report
- _____ DS or Mentor Files Form 113 online

IF ON LOCAL PASTOR TRACK

- _____ Attend License to Preach School
- _____ Recommendation for License & Appointment
- _____ Begin Course of Study
- _____ Annual review with dCOM

IF ON ORDINATION TRACK

- _____ Begin, continue or complete college & seminary
- _____ Continue candidacy (**At least 1 year, no more than 12**)
 - _____ Annual recommendation by charge conference
 - _____ Annual report by candidacy mentor to dCOM
 - _____ Annual school transcripts to dCOM
 - _____ Annual interview and renewal by dCOM (¶1312)
 - _____ Recommendation for commissioning

**For more information, contact your District Superintendent or
Rev. Sandy Harlan, 317-564-3252 or [877-781-6706](tel:877-781-6706), or sandy.harlan@inumc.org**